



madisoneducationfoundation
MOVING EDUCATION FORWARD

GRANT APPLICATION 2017-18

Submit to grants@mefnj.org by: October 18 (Fall), January 18 (Winter), April 18 (Spring)

General Information

Project Title:

Total Budget \$ Requested:
(you can submit estimates if necessary)

Date:

Applicant(s):

School(s):

Position(s) (grade or subject taught, staff role):

E-mail:

If there are multiple applicants, identify the point person to coordinate follow-up with MEF:

Please let us know if the following applies to your grant:

_____ My/our request includes **technology** hardware and/or software. I have consulted with John LaPierre prior to submitting my proposal. MEF requires consultation with John on technology-related grants.

Submit application to grants@mefnj.org as a Word or Google document.

Following receipt of your grant proposal, the Grant Committee will confirm receipt and schedule a meeting to discuss the proposal with you. ***If you do not receive e-mail confirmation within a week of submission, please contact us at grants@mefnj.org.***

Questions?

- Review Grant Guidelines and FAQs at www.mefnj.org/teachers
- Contact grants@mefnj.org or any member of the grant committee at any time before or after submission of your application. We are happy to provide sounding board advice.

We recommend that you do NOT submit applications for the following without checking with us first:

- pendulum desks or similar furniture (or furniture of any type)

We value your time and want to advise you on any relevant parameters before you invest in researching and writing your proposal.

Proposal Information Use the questions in each category below as a guide to complete your proposal.

Proposal Summary: Briefly summarize your idea in 2-3 sentences. What do you want to do with the funds? How will a grant award make a difference to you/your students? (*MEF may use this blurb to describe the grant in external communications.*)

Project Objectives/Benefits: Share a more detailed description of the plans. *For example:* What will the grant fund? What do you expect to accomplish? How will the grant expand educational experiences of students, enhance curriculum, and/or apply innovative teaching or learning methods?

Target Group: Which students/how many students will benefit from this grant?

Outcomes: How will you assess/measure success near term and/or over time? Consider impact for teachers/instruction and/or for students/learning.

Key Steps and Timeline: What research or other planning steps have you completed prior to submitting this grant request? What additional steps are required for planning and implementation? What is the timetable?

Budget: Provide a list of expenditures. Include such items as costs of supplies, equipment, fees/honorariums, installation, related training, shipping and handling. If you don't have a detailed budget yet, provide an estimate. Note other potential sources of funding you may receive to help fund the budget.

Additional Outreach: How does/might this grant provide opportunities for collaboration/partnering across classrooms, schools, and/or grades? How can you share your learning from this grant with your colleagues?

Additional Comments: Please share any other information that helps explain or support your ideas.